



CDE Update: New Audit Submission Guidance and Quality Checklist

The purpose of this announcement is to notify Child Development Programs and Nutrition Programs that are administered by the California Department of Education (CDE) of upcoming audit submission requirement changes.

Audit Submission Guidance:

- For audits of fiscal year 2019–20, all contractors participating in the above programs and their CPAs should continue to submit their annual audit report to the CDE following the currently established processes as described in the CDE Audit Guide at the following link: <https://www.cde.ca.gov/fg/au/pm/>.
- For audits of fiscal year 2020–21, updated audit report submission instructions will be provided in August 2021. At that time, detailed instructions will be provided for organizations impacted by the transition of the federal child care programs and Child and Adult Care Food Program from the CDE to the California Department of Social Services.

New Quality Review Checklist Requirement for Child Development Contractors:

- In order to streamline the audit report review process, the CDE developed the Quality Review Checklist for FY 2020–21 Child Development Agencies. The checklist is required to be completed by the agency's CPA and submitted along with the agency's 2020–21 audit report. CDE will make the checklist available as an appendix in the CDE Audit Guide, online at <https://www.cde.ca.gov/fg/au/pm/>, and by request at AuditSubmissions@cde.ca.gov.

If you have any questions regarding this subject, please contact Laura Langston, Audit Manager, by email at LLangston@cde.ca.gov.