



CDE Update: Changes to Fiscal Year (FY) 2020-2021 General Child Care (CCTR)/California State Preschool (CSPP) Intra-agency Transfer and Voluntary Temporary Transfer (VTT) Period

The California Department of Social Services (CDSS) will be accepting requests for the FY 2020-21 CCTR/CSPP Intra-agency Transfer and Voluntary Temporary Transfer between **April 15 and April 30**. Note that this is an earlier time frame than in previous years.

Eligibility to Participate in CCTR/CSPP Transfer Requests

- All non-LEA contractors who hold a CCTR/CSPP contract may request a transfer. Local education agencies (LEAs) may not transfer between CCTR and CSPP contracts.

CCTR/CSPP Intra-agency Transfer Process

- CCTR/CSPP Intra-agency Transfer requests will be submitted through the Child Development Provider Accounting Reporting Information System (CPARIS).
- Additional information about the VTT process and request forms can be found at: <https://www.cde.ca.gov/sp/cd/ci/lpcforms.asp> under the section "Voluntary, Temporary Transfer Requests".

If you have questions about the CCTR/CSPP Intra-agency Transfer or VTT process, please contact your assigned Child Development and Nutrition Fiscal Services (CDNFS) fiscal analyst. A directory of CDNFS fiscal analysts can be found at <https://www.cde.ca.gov/fg/aa/cd/faad.asp>.